



CIPD Certificate in Personnel Practice

Career Opportunities & Academic Progression

This CIPD Certificate in Personnel Practice Course is suitable for those who are new to their role in HR or those who have no previous training, but wish to develop strong HR skills to perform effectively. It will provide learners with the skills and knowledge required for a role in personnel practice and will also enhance promotional opportunities in HR. Successful learners are eligible for Associate membership of CIPD as well as receiving a Certificate in Personnel Practice. Associate Membership of the Chartered Institute of Personnel and Development (CIPD) is the essential HR qualification requested by employers. This CIPD course provides excellent career opportunities and will enable graduates to progress to Academic Programmes in Management, Accounting or CIPD Certificate in Training Practice.

Pre-requisites

The course is designed for those in employment or seeking to re-enter the workforce. It is also suitable for those who are new to their role in HR or those who have no previous training, but wish to develop strong HR skills to perform effectively. Line managers, supervisors or team leaders who wish to gain the same level of personnel skills as practitioners at this level.

Principal Areas of Study

The Aim of the CIPD Certificate in Personnel Practice Course is to provide job opportunities and professional qualifications and to demonstrate the skills needed in personnel work. The wide range of participants with experience from different industries and varied job roles will be a vital part of your learning experience.

Modules

- Human Resource Plans and Organisational Context
- Recruitment and Selection
- Training and Development
- Performance Management & Employee Relations

Awards

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