



FETAC Manual & Computerised Accounts Level 5

Career Opportunities & Academic Progression

This FETAC Manual and Computerised Accounts course is designed to enable the learner to understand the principles and practice of maintaining financial records manually and using integrated accounting software. It is designed for those with a basic knowledge of computers and an interest in accounting. The Course provides the knowledge and understanding required to competently support the work of the professional accountant, business managers in all areas of the financial sector and can be broadened to include staff supervision, budgeting, debt control and audit assistance. It is an ideal introduction into accountancy with a clearly defined career path. Students can take other complimentary courses such as Manual & Computerised Payroll. Progression routes include ACCA Certified Accounting Technician course.

Pre-requisites

A basic knowledge of computers

Principal Areas of Study

The aim of the Manual & Computerised Accounts Course is:

- To develop an understanding of the principles of accounting
- To understand a range of accounting terms and ratios
- To be able to carry out a range of accounting procedures
- To be capable of preparing financial statements both manually and computerised

Modules

- Accounting Principles
- Accounting Practice
- Computerised Principles
- Computerised Practice

Awards

FETAC Manual & Computerised Accounts Component Certificate Level 5

